

# **SUPERVISOR OF BUILDING TRADES, CF**

## **JOB ANALYSIS BACKGROUND INFORMATION**

**Date of Study:** August 6 – 9, 2001

**Collective Bargaining Identification:** S12

**Job Analysis Conducted By:** Carol J. MacMillan

**Number of Incumbents:** Per Department of Corrections Filled/Vacant Position  
Report dated May 31, 2001 there are 60 incumbents in this  
classification.

**Subject Matter Expert(s):**  
Tom Casares, Correctional Plant Manager  
Steven Colwill, Supervisor of Building Trades, CF  
John “Chris” Machado, Correctional Plant Supervisor

**INFORMATION GATHERING**  
**Supervisor of Building Trades, CF**

Literature Review consisted of the following: (1) California State Personnel board Classification Specifications (*Established 7/23/75 – Revised 7/11/79*) – Supervisor of Building Trades, Correctional Facility; (2) Typical Task List for this classification created in November 1996 by Personnel Examining Unit; (3) Task Matrix for this classification created by Personnel Examining Unit in November 2000; (3) Department of Corrections duty statement for this classification created by institutions in January 1995.